## **Entering and Editing Events**

Entering events is the core functionality you will use on localendar. Events may range from simple, one time occurrences to more complicated multi-day events with multiple occurrences. You may want to customize events by adding your own images or HTML. Since the localendar Event Editor is so important, we've broken this documentation down into multiple parts to make understanding it easier.

Adding New Events
Editing Existing Events
Repeating Events
Entering a Multi-Day Event
Entering a Multi-Day Event that Repeats
Adding Clipart to an Event
Attaching files to Events
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Setting up Reminders
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Creating Events that Accept RSVPs, Payments, and More